

Indiana School for the Deaf

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To: Parents, Staff, Students and the ISD Community

From: Dr. David Geeslin

Date: February 13, 2009

Re: Handbook

We will begin to review the ISD Student and Parent Handbook and would like to have your input regarding this project. We are looking for three parents, two community members at large, three teachers, three residential advisors, one school counselor and three students (1 Middle School student/2 High School students). We will have four meetings to create a proposal that will be presented to the Administrative Team. The agenda for the first meeting will be an orientation of the purpose of the Student/Parent Handbook, identify issues, and share ideas. The second meeting will focus on brainstorming ideas and forming our desires into the handbook. The third meeting will be to bring our written revisions into the documents. The fourth and final meeting, we will finalize the proposed documents that will be presented to the Administrative Team. The Administrative Team will then review and take into consideration the proposals.

All of the meetings will be held in the Vocational Building, Paul Baldrige East Room #7205. The time will be from 2:30 p.m. to 3:50 p.m. Interpreters will be provided.

The dates of the meetings are:

- Wednesday, March 18th,
- Tuesday, April 14th,
- Tuesday, April 28th
- Tuesday, May 12th.

I will be the facilitator of this meeting and Mary Rice will be in attendance as the note taker. Please contact Mary Rice, via e-mail, Mrice@isd.k12.in.us beginning **Wednesday, February 18th** if you are interest in serving on the committee. Again, to try and remain fair, we will begin accepting volunteers on Wednesday, February 18th but no later than Saturday, February 28th.

As always, thank you in advance for your continual help and support.